**FORTON PARISH COUNCIL**

Hilary Alcock, Clerk to Forton Parish Council

Forton Bank Farm, Lancaster Road, Forton, PR3 0BL

T: 07999 724991 E: clerk@fortonparishcouncil.org.uk

**You are hereby summoned to attend a meeting of the Parish Council**

**in the Methodist Church Hall on Monday 13th May 2024**

**AGENDA**

1. **Apologies for Absence**

Cllr J Farebrother, Cllr W Wilson & Wyre Cllr C Walker

1. **Notification of Interests**

To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting.

1. **Minutes of the last meeting**

To approve the minutes of the meeting held on 8th April 2024.

1. **Minutes Follow Up**

Siting of static caravan & Moto Services litter complaint dated 11th April 2024.

1. **Annual Parish Council Meeting**

Councillors to give a brief individual summary of their work this year.

1. **Public Participation**

The meeting will be adjourned to allow residents to speak. Please note that the Council may not make any lawful decisions during this session – any items raised by members of the public may be considered for a future agenda. Members of the public are defined as any persons present other than the parish council members or officials.

**Wyre Councillor Charlotte Brieanne Walker**

**County Councillor Matthew Salter**

**Police – Sergeant Elliot Jones**

*The meeting will be resumed.*

1. **Planning**

*Late applications may be discussed as necessary.*

1. **Community Hall Update**
2. **Payment of future invoices relating to Village Hall – Cllr Young**
3. **Progress on Persimmon Homes – Cllr Young**
4. **Annual Governance and Accountability Return 2023 / 24 Completion**
5. **Finance**

The following payments have been made during the month of April:

|  |  |  |
| --- | --- | --- |
| Easy websites | Monthly Maintenance April | £30.36 |
| McAfee | Annual Anti-Virus software fee | £159.99 |
| LALC | Annual Membership 1.4.24 - 31.3.25 | £299.18 |
| Cllr Young expenses | Printer ink | £11.40 |
| Methodist Church | Hall Hire – Jan, Feb, March & April 24 | £80.00 |
| Mason Gillibrand | Professional Fees | £5,013.54 |
| Catchment Designs | Infiltration testing | £1,550.40 |
| St Mary & St James Church | Annual Wayleave | £5.00 |
| Clerks wages  | March 2024 based on average 6hrs p/w | £414.70 |
| Clerks expenses | Working from home  | £26.00 |

The following receipts have been received during the month of April:

|  |  |  |
| --- | --- | --- |
| Wyre Borough Council | Precept monies  | £20,877.35 |
| HMRC | Vat reclaim – 1.1.23 – 26.3.24 | £3,360.79 |
| Forton WI | Remainder of defibrillator funds | £45.19 |
| **Reconciliation of Bank Balances as of 30.4.24** |  |
|  |  |
| **Current and Deposit Accounts** | **2023 - 2024** |
| Balance as BANK STATEMENT |  |
| **Current Account** | £60,621.84 |
| Less unpresented cheques |  |
|  |  |
| Plus, unpresented receipts |  |
| **Total Current Account** | £60,621.84 |
|  |  |
| **Bonus Saver Account** | £10,629.07 |
|  |  |
| **Total Resources** | **£71,250.91** |

1. **Parish Reports / issues from Councillors**

Parish Maintenance

* Request authority from councillors to order defibrillator pads and pay for them partly with donated WI money.
* Future of turnip pulper and flower tub at School Lane A6 junction.
* Concern re footpath obstruction.
* New arrangements re police presence.
* New notice board/ repair to existing board/ footpath sign at pond/ seat/ hedge at pond.
* Request for developers to provide permanent planters to A6 / School Lane Junction.
* Footpath Survey Co-ordination.

Hollins Lane Updates

Report from LALC

1. **Cllr Huddart updates**
* Noticeboard progress
1. **Clerks updates**
* School Lane streetlight next to pond lit during daytime (Ref 4038617)
* Winder Lane 60MPH damaged signpost – reported again 31.3.24 (Ref 3973617)
1. **Agenda for next meeting**

Any items that will need a resolution will be deferred to the next meeting and placed on the agenda to allow information on the subject to be gathered.

Councillors can report defective street lighting; blocked drains etc. to the Clerk at any time and these will be reported on the Love Clean Streets App,

1. **Date of next meeting**

The next Parish Council meeting is Monday 10th June 2024 at 7pm in the Methodist Church Hall.